

NAVAJO COUNTY AGENDA ITEM REQUEST FORM

Meeting Date: February 24, 2015	Time Needed: 5 Minutes												
Requesting Department: Employee Recognition	Presenter(s) Name: Shirley Hunt												
Motion before the Board: Presentation Only													
Recommendation: (who, what, where, when, how, etc.)													
<p>Background: (why should it be done, what will happen if not approved, etc. include resolution) The Care Committee is presenting the Employee Recognition Awards for four individuals as February monthly recognition award recipients. The recipients are:</p> <p>Catrina Roe-Emergency Management Coordinator-Admin Jill Montoya-Probation Officer II-Adult Probation Anne Brown-Secretary-Health Brenda Quiroz-Community Nutrition Worker-Health</p> <p>Additionally, we wish to recognize the following January winners who could not attend the January 27 meeting:</p> <p>Sandra Peterson-Intake Control Specialist-Jail Operations Rosalva Zimmerman-Health Program Manager-Health</p>													
Fiscal Impact: (what will it cost, where funds will come from, is it budgeted, etc.)													
<table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Reviewed and approved by:</td> <td style="width: 15%;">County Manager <input type="checkbox"/></td> <td style="width: 15%;">County Attorney <input type="checkbox"/></td> <td style="width: 15%;">Human Resources <input type="checkbox"/></td> <td style="width: 15%;">Finance <input type="checkbox"/></td> <td style="width: 15%;">IT <input type="checkbox"/></td> </tr> </table>		Reviewed and approved by:	County Manager <input type="checkbox"/>	County Attorney <input type="checkbox"/>	Human Resources <input type="checkbox"/>	Finance <input type="checkbox"/>	IT <input type="checkbox"/>						
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Approved with changes as follows: _____													
Clerk's Notes													
Date:	Initial:												

REMINDER: Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday before the BOS meeting.**